

## APPLICATION AND PERMIT INFORMATION

- Application forms and inquiries concerning the Residential Parking Permit Scheme may be made by:
  - Visiting Council's internet site at [www.darebin.vic.gov.au](http://www.darebin.vic.gov.au)
  - Visiting one of Council's Customer Service Offices
  - By telephone on 8470 8888
- Every permit must be applied for annually on the prescribed application form or renewal notice obtained from the City of Darebin and accompanied by the appropriate proof of residency (if applicable) and the prescribed fees.
- Every permit will expire on 28 February each year. Permits will cease to be valid and have any force or effect in the event of change of ownership of the vehicle for which it is issued or change of residence by the person in whose name it is issued.
- It is the responsibility of the permit holder to renew their permit. Parking infringements issued to vehicles displaying an expired permit may not be considered for withdrawal.
- Permits will be fixed or transferable.
  - Fixed permits are in the form of a registration label for permanent use by residents and MUST be affixed on the left-hand side of the vehicle and clearly visible.
  - Transferable permits are for use by residents and their visitors and can be easily transferred between vehicles.
- Vehicle permits must be firmly affixed to the left-hand side of the front windscreen at the bottom (near the vehicle registration label) in such a manner as to be clearly visible from outside of the vehicle. Any vehicle not displaying a current valid permit in this manner, even though the permit may be otherwise in the vehicle will be deemed not to be parked in accordance with the regulations and accordingly may be liable to a parking infringement.

## NUMBER OF PERMITS

The number of permits for which each residence (household) is eligible, if they own a car and have no off-street parking are as follows:

- Zone A which incorporates all shop-top residences along defined shopping precincts are eligible for a maximum of one permanently affixed permit only.
- Zone B which covers areas with significant parking congestion are eligible for a maximum of 2 permits (which can be any combination of transferable or resident permits).

Households with access to off-street parking or who do not own a car are entitled to one less permit.

## Pension discounts

The following concession card holders are entitled to receive a 50% discount on fees for parking permits

- Pensioner Concession Card,
- Department of Veteran's Affairs (DVA) Gold Card,
- Department of Veteran's Affairs (DVA) Gold Card specifying War Widow,
- Department of Veteran's Affairs (DVA) Gold Card specifying TPI
- Department of Veteran's Affairs Pensioner Concession Cards

*Temporary or Lost/Stolen permits are NOT eligible for pension discount*

## CONDITIONS OF ISSUE

- Lost vehicle permits must be reported as soon as possible. A Statutory Declaration is required for Lost or Stolen permits accompanied by the prescribed replacement fee. The lost permit will be cancelled and made invalid.
- Permits are not valid for persons attending entertainment or sporting events near your home.
- The issue of a permit does not guarantee the availability of a parking space to the holder.
- The use of parking spaces in parking areas, to which parking permits apply, may be suspended by members of the Victorian Police or by authorised Council Officers.
- The granting of a permit does not allow contravention of the Road Safety Road Rules 2017.
- Council may at any time modify or remove the scheme.
- No refunds of payments for permits will be made.
- The permit allows parking without time limits (in locations where parking is permitted) in front of a residential property only, within the specified area.

NO EXCEPTIONS will be made to any Permit holders who park in Commercial, Industrial or Mixed-Use Areas.

- Commercial business operators, Boats, Caravans, Trailers and Heavy or Long Vehicles (Trucks, Buses, etc) or unregistered vehicles, are not eligible for Residential Parking Permits.
- Permits must not be transferred, sold to another person or duplicated. If permits are used in contravention to the conditions of issue or fraudulently the City of Darebin may withdraw one or all permits issued, and parking infringement notices may be incurred.
- A resident of any property rated as commercial only which is also claimed to be the primary place of residency of the applicant must be prepared to undergo an inspection of the property (if required) by an authorised council officer before the application can be approved.
- The applicant should ensure the transferable parking permits are used by legitimate visitors only. e.g. by a friend, relative or other visitors of the resident. Transferable Permits are not to be used by a person when not visiting the resident.
- For all new developments (whether they be conversions or new), including residential, mixed use, commercial or industrial developments:
  - a) Which is not occupied or lawfully available for occupation on the date adopted by Council (i.e. 20 December 2004); and
  - b) Which increases the number of dwellings, or, in the case of mixed use, industrial or commercial development, which increases the number of separate occupancies, on a site.All future residents and other occupiers will not be permitted to obtain parking permits irrespective of the level of off-street (on-site) parking.

\*Not applicable to residents of the Springthorpe Estate that reside in a single dwelling on a lot.

### CITY OF DAREBIN

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National Relay Service  
[relayservice.gov.au](http://relayservice.gov.au)

If you are deaf, or have a hearing or speech impairment, contact us through the National Relay Service.



Speak Your Language  
T 8470 8470

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हिन्दी বাংলা Tiếng Việt

### PRIVACY STATEMENT

The collection and handling of personal information is accordance with Council's Privacy Policy which is displayed on Council's website and available for inspection at, or collection from, Council's customer service centre/s.