

SCHOOL BIKE FLEET GRANT APPLICATION FORM

As part of our commitment to promoting walking and riding to school, Darebin Council supports schools to run active travel initiatives including bike riding skill and confidence building courses for students. In order to assist schools in delivering bike riding education, Council will provide a bike fleet of up to 15 bikes, to one primary school in Darebin.

REQUIREMENTS AND ELIGIBILITY CRITERIA

- The provision of a bike fleet is limited to public or private primary schools in Darebin with Public Liability Insurance.
- The school must be aware of and endorse this application.
- Receipt of the grant will be determined on the basis of fulfillment of criteria and track record with active travel promotion including Bike Ed or a similar, regular bike riding skill-building course.
- The school will demonstrate a commitment to using the bike fleet throughout the year, as well as the school's broader commitment to active travel to school.
- The school will demonstrate the ability and willingness to invest in the future maintenance and upgrade costs of the fleet.
- The socio-economic circumstances of the school community will also be taken into account to determine need of a bike fleet.
- The school will demonstrate the ability to securely store the bike fleet.
- Previous successful applicants are not eligible to apply for another bike fleet.

APPLICATION PROCESS

- Complete this form and submit it, and any associated documents, **by 5pm Friday 28 February 2020** to: safetravel@darebin.vic.gov.au
- We will confirm receipt of your application and confirm whether you are successful within one month following the application closing date.
- The School will be consulted on the selection of the bike fleet and accompanying resources, and this will be sourced by Council following Council procurement guidelines.
- The successful applicant must complete the acquittal document four months after receiving the bike fleet. The acquittal document (one page document) will be forwarded to the successful candidate for completion in due course.

We ask that you include as much information as possible in this application form to assist us to fairly and accurately assess the successful recipient of the bike fleet.

APPLICANT DETAILS	
School	
Address	
Phone	
Email	
Principal	Name: Email:
Main Project Contact	Name: Role: Email:
Number of children enrolled at the school	

BIKE FLEET	
Please outline the reason(s) for requesting a bike fleet.	
Describe how future maintenance and upgrades of the bike fleet will be funded?	
Are there existing provisions for secure storage of the bike fleet? Please provide an explanation.	Yes <input type="checkbox"/> No <input type="checkbox"/>
Has your school had a bike fleet in the past?	Yes <input type="checkbox"/> No <input type="checkbox"/> <i>If <u>YES</u>, how was it obtained and why is it no longer available?</i>

BIKE FLEET USAGE	
Has your school run Bike Ed, or a similar course, in the last two years?	<p>Yes <input type="checkbox"/></p> <p>No <input type="checkbox"/></p> <p><i>If <u>YES</u>, how many students participated in the previous year?</i></p> <input type="text"/> <p><i>If <u>NO</u>, will the School deliver Bike Ed, or similar course, within 12 months of receiving a bike fleet?</i></p> <input type="text"/>
How is bike education structured and delivered?	<p>Whole term <input type="checkbox"/> one day per term <input type="checkbox"/></p> <p>Intensive <input type="checkbox"/> other <input type="checkbox"/></p> <p><i>If <u>other</u>, please provide details:</i></p>
What age are the students who do Bike Ed, or a similar course?	
Do students bring their own bikes or are they hired by the school?	<p>Own bikes <input type="checkbox"/> Hired by school <input type="checkbox"/></p>
How many teachers are trained to deliver Bike Ed at your school?	<i>If <u>none</u>, how many would undertake training?</i>

OTHER	
Has your school registered for Ride to School Day 2020?	<p>Yes <input type="checkbox"/></p> <p>No <input type="checkbox"/></p>
Does your school record how your students travel to school? (if yes, please provide the latest counts)	<p>Yes <input type="checkbox"/></p> <p>No <input type="checkbox"/></p> <p><i>If <u>YES</u>, explain how the data is recorded?</i></p>

Have you included a copy of your school's Public Liability Insurance with the application?	Yes <input type="checkbox"/>
	No <input type="checkbox"/>



I certify that all details supplied in this application form and attached documents are true and correct to the best of my knowledge, and that the application has been submitted with the knowledge and agreement of the management/committee of the applicant organisation. As a prospective recipient of the grant I agree to address the requirements and eligibility criteria.

By typing my name below, I agree to contact Darebin Council in the event that any information regarding this application changes or is found to be incorrect.

Name
Position in organisation
Date