



Community Development  
Facilities Unit  
PO Box 91 Preston. VIC. 3072  
Phone 8470 8110  
[community.facilities@darebin.vic.gov.au](mailto:community.facilities@darebin.vic.gov.au)

## CASUAL BOOKING PUBLIC LIABILITY SCHEME

*Customer Liaison/Administration Officer will complete this form for each booking, where applicable, from a hirer wanting to access the scheme. The fee is paid to account code 13 1304 1267 000, short code 156.*

**HIRER:** \_\_\_\_\_

Contact Person: \_\_\_\_\_ Contact Number: \_\_\_\_\_

Address: \_\_\_\_\_

**FACILITY:** \_\_\_\_\_

Location: \_\_\_\_\_

Date of Hire: \_\_\_/\_\_\_/\_\_\_ or if more than one day from: \_\_\_/\_\_\_/\_\_\_ to \_\_\_/\_\_\_/\_\_\_

**PURPOSE OF HIRE:** (Function / Gathering): \_\_\_\_\_

**Meeting/Rehearsal Groups**

Under 10 People:	\$3.60 per hour or \$11.00 per 8 hour booking	<input type="checkbox"/>
11 – 20 People:	\$4.70 per hour or \$15.40 per 8 hour booking	<input type="checkbox"/>
21 – 30 People:	\$5.90 per hour or \$18.70 per 8 hour booking	<input type="checkbox"/>

**Functions**

21 – 30 People:	\$39.10 per day or part thereof	<input type="checkbox"/>
31 – 40 People:	\$52.10 per day or part thereof	<input type="checkbox"/>
41 – 50 People:	\$65.10 per day or part thereof	<input type="checkbox"/>

**PLEASE NOTE:**

The above fees include GST. This policy provides a \$10 million cover for any one claim.

This policy has the following major exclusions:

- Pop Concerts, Carnivals and sporting events involving clubs or organisations,
- Personal injury or property damage arising out of participation of such person in sporting activities as denied.

**Please contact Community Facilities 8470 8110 if further information is required.**