

RESERVOIR COMMUNITY AND LEARNING CENTRE



SPACES FOR HIRE

Meeting rooms

Rooms 1 & 2 are separate rooms with a capacity for 8 people each or can be joined for 16 people boardroom style. Digital TV available to connect to.

Function rooms

The first floor function room has a capacity for 90 people theatre style or 2 smaller rooms of 45. A foyer entrance, high ceilings and AV system make it perfect for product trainings and social clubs.

OPERATIONAL HOURS

Reservoir Community and Learning Centre ground floor meeting rooms are available for hire from:

Monday to Friday

10.00am - 8.00pm

Saturdays

10.00am - 4.00pm

First floor function space is available for hire from Monday to Saturday 9.00am - 11.00pm. Supervisory staff may be required at certain times.

VENUE EQUIPMENT

Whiteboards, flipcharts, lectern, AV equipment featuring projector and screen upstairs. Digital TV's ground floor. Furniture includes 16 trestle tables and 90 chairs. Crockery and cutlery available.

KITCHEN

Tea and coffee available upon request. Equipped kitchen including stove and oven, industrial dishwasher, double sink, servery window and double door fridge. The kitchen is for heating and serving of food only.

PARKING & PUBLIC TRANSPORT OPTIONS

Large car park is located at the rear of the building including disability parking. Reservoir Railway Station (200m walk), Bus 553, 558 & 561 are also nearby (200m walk).

ADDITIONAL INFO

Public Liability Insurance Cover is required to hire this Space. This Centre upholds Council's Single-Use Plastic Free Events Policy. Staff on site during regular business hours. Primarily a self-access, self-set-up venue.



RESERVOIR COMMUNITY AND LEARNING CENTRE

23 Edwardes Street
Reservoir VIC 3073

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E community.facilities@darebin.vic.gov.au

 **National Relay Service**
relayservice.gov.au

If you are deaf, or have a hearing or speech impairment, contact us through the National Relay Service.

 **Speak your language**

T 8470 8470

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