



## **MINUTES**

### **MEETING OF BUNDOORA HOMESTEAD ART CENTRE BOARD OF MANAGEMENT**

**HELD AT**

**BUNDOORA HOMESTEAD  
7-27 SNAKE GULLY DRIVE, BUNDOORA**

**WEDNESDAY, 11 SEPTEMBER 2013**

**AT 4.30PM**

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# Agenda

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## 1. PRESENT

### Members

Cr Tim Laurence, Mayor, City of Darebin (Chair)  
Cr Angela Villella, City of Darebin  
Daniel Freer, Director, Culture, Leisure & Works, City of Darebin  
Tim Fisher, Community Representative  
Merv Lia, Community Representative

### Officers

Cara-Ann Simpson, Acting Manager, Bundoora Homestead Art Centre

## 2. APOLOGIES

### Members

Cr Gaetano Greco, Deputy Mayor, City of Darebin  
Cathy Dodson, Community Representative  
Lucia Gambaro, Community Representative  
Heather Shand, Community Representative

## 3. DECLARATIONS OF INTERESTS AND CONFLICTS OF INTEREST

Nil

## 4. CONFIRMATION OF THE MINUTES OF BOARD MEETING

<b>RECOMMENDATION</b>
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**THAT** the Board confirms the minutes of the 26 June 2013 meeting.

**MOVED:** Tim Fisher

**SECONDED:** Merv Lia

**CARRIED**

## 5. MATTERS ARISING FROM PREVIOUS MEETING

Nil

## **6. VENUE MANAGER'S REPORT**

**AUTHOR:**               **Manager, Bundoora Homestead Art Centre – Jakki Mann**

**MANAGER:**           **Director, Culture, Leisure & Works – Daniel Freer**

**BUDGET  
IMPLICATIONS:**   **Nil**

### **SUMMARY:**

The Venue Manager, Bundoora Homestead Art Centre has reported on the activities of Bundoora Homestead Art Centre for July & August 2013.

**CONSULTATION: NIL**

<b>RECOMMENDATION</b>
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**THAT** the attached report titled "Venue Manager" for July & August 2013 (**Attachment 6**) be received and noted.

**MOVED:**       Cr Angela Villella

**SECONDED:** Tim Fisher

**CARRIED**

## **VENUE MANAGER'S REPORT**

### **1. PROGRAM DEVELOPMENT**

#### **i) *Illuminate* (July 19-September 22)**

The current exhibition, featuring 63 contemporary and traditional mosaics, is presented in conjunction with the Mosaic Association of Australia and New Zealand. Prize winners from the selected work of 54 finalists were judged by Carrie Reichardt, a leading contemporary artist from the United Kingdom who works with mosaics, murals and screen printing and Gillian Govan, president of the Victorian Sculptors Association. Visitor response to the exhibition has been outstanding while international participation via Bundoora Homestead's website and Facebook page has attracted thousands of online visitors. Media coverage included the front page of Fifty~Plus News, articles in the Herald Sun and local suburban press as well as advertising in magazines and journals together with posters on Yarra Trams route 86.

#### **ii) *Senior + Cross* (27 September-1 December)**

Curated by BHAC, this exhibition explores the notion of landscape through the distinctive art practice of two significant Darebin artists, Ken Senior and Sid Cross. Promotional materials including catalogue, postcards, posters and opening invitation are in production and advertising copy has been finalised for the Darebin Music Feast program, Trouble, Art Guide and the Yarra Trams poster. The official opening for the exhibition is scheduled on October 12 and will include a formal discussion with the artists.

#### **iii) *Darebin Art Show* (6 December-16 February)**

Entries for the 2013 Darebin Art Show close on October 4. This biennial exhibition provides artists who live, work or learn in the Darebin municipality with a tremendous opportunity to showcase and sell their artwork. Prize winning artworks are acquired for the City of Darebin Art and History collection and will be announced at the official opening on December 6.

#### **iv) *2014 program***

The 2014 exhibition schedule is confirmed and will deliver a strong program aimed at broad community engagement across a range of media and content. Bundoora Homestead will curate three major exhibitions in next year's program and present exhibitions in association with Monash Gallery of Art, Castlemaine Art Gallery and Artback NT.

#### ***Trancendence: photographs by David Stephenson***

February 28 - May 4

David Stephenson has photographed a range of subjects in various countries around the world over three decades. The images in this exhibition include landscapes, cityscapes, skyscapes and cathedral ceilings. Stephenson uses photography to transcend visible reality and explore abstract, intangible themes such as time, mortality and spirituality.

*Monash Gallery of Art travelling exhibition*

## **BUNDOORA HOMESTEAD BOARD OF MANAGEMENT**

**Wednesday 11 September 2013**

**Attachment 6**

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### ***Continuum: Warren Lane***

May 9 - July 13

*Continuum* features an eclectic selection of work produced by Darebin artist, Warren Lane linked by the themes of human rights, the environment and local issues. As a painter working predominantly in oils, Lane's artworks fall between Edward Hopper's detailed renderings of modern American life and Edward Ruscha's severely pared back service station paintings, with beautifully structured compositions and use of flattened colour planes. Lane has successfully exhibited in local and national art prizes including the Darebin Art Show (winner, 2008 and People's Choice award 2010 and 2011), the Casella Art Prize in NSW (winner, 2009) and the Bald Archys in NSW (winner, 2013).

*Bundoora Homestead Art Centre exhibition*

### ***Reflections: Australian Landscape & Still life***

July 18 - September 28

Presenting some of Australia's most famous and popular artists, this exhibition from Castlemaine Art Gallery's permanent collection chronicles a journey through the landscape and still life in Australian art. Curated by BHAC, the exhibition features significant works by Geoffrey R. Anderson, Norma Bailey-Ramsey, A.M.E Bale, Clarice Beckett, Penleigh Boyd, Rupert Bunny, Louis Buvelot, Elizabeth Colquhoun, Sybil Craig, Philip Davey, John Farmer, Ethel Carrick Fox, William Frater, Ian Fairweather, Craig Gough, John Longstaff, Fred McCubbin, Dora Meeson, Margaret Preston, Lloyd Rees, Elma Roach, Jeffrey Smart, Arthur Streeton, Fred Williams and Walter Withers.

*A Castlemaine Art Gallery exhibition*

### ***Coming Home***

October 3 - December 7

*Coming Home* explores the City of Darebin's connections to Australia's involvement in international military conflicts and their subsequent aftermath. Held in conjunction with official WWI centenary commemorations, the exhibition incorporates the history of Bundoora Homestead as a convalescent farm and repatriation hospital plus stories of military service personnel connected to both the hospital and the Darebin municipality.

*Coming Home* features images, objects and documents which are integral to the interpretation of the hospital's history and in honoring the military service of significant individuals associated with the Darebin area such as Dr. John Cade, Sergeant William Ruthven (VC), Private Bruce Kingsbury (VC) and Corporal Rodney Breavington.

*Bundoora Homestead Art Centre exhibition*

### ***Colours of the Country***

December 12 – February 22 2015

This colourful exhibition encapsulates the whimsical essence of the Alice Springs Beanie Festival, demonstrating the growth of the Beanie as an art form and the imagination, creativity and fine craftsmanship presented in each piece. It also highlights the works produced by Indigenous artists from the Central Desert region who are regular collaborators in this cross cultural event.

*Artback NT travelling exhibition*

## **BUNDOORA HOMESTEAD BOARD OF MANAGEMENT**

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### **v) Access gallery 2014**

Applications to participate in the 2014 access gallery program close on August 30. Submissions will be evaluated by the assessment panel with applicants officially notified of the outcome at the end of September. The high standard of exhibitions presented in the access gallery continues to impress and engage visitors and provide further opportunities for local artists, educational institutions and community groups to present and sell their artwork in a professional gallery environment. The 2014 access gallery program will be confirmed in November.

### **vi) Public Programs 2014**

The 2014 public events program schedule will be finalised in November, in conjunction with the exhibition and access gallery program.

## **2. PROFESSIONAL DEVELOPMENT & CULTURAL NETWORKING**

### **External**

- In April, BHAC Manager submitted a proposal to Castlemaine Art Gallery to curate and present an exhibition of Australian landscape and still life featuring key works by early, modernist and contemporary artists represented in Castlemaine's permanent collection. Negotiations have successfully concluded and the exhibition will showcase approximately 50 artworks by some of Australia's most popular and famous artists as part of next year's exhibition program at BHAC.
- BHAC Manager visited public art galleries in Shepparton, Swan Hill, Bendigo and Benalla to examine options for BHAC's 2015 exhibition program. Preliminary discussions have commenced with Bendigo Art Gallery in relation to BHAC hosting the biennial Contemporary Australian Silver and Metalwork Award in 2015.

### **Internal**

- Manager and Curator attended the Arts & Culture planning meeting
- Manager attended La Trobe Ward meeting held at BHAC
- Manager attended the Arts Forum held at DAEC

## **3. EQUIPMENT UPGRADE**

The UPS (uninterruptible power supply) was recently replaced at BHAC after a fault was identified in the old system. The UPS ensures that the power supply to BHAC environmental control, computer system and phone system remains on until the protected equipment can safely shut down during a power outage or emergency.

## **4. STAFF**

- Visitor Services Officer, Renee Cosgrave completed 3 days annual leave in July
- Manager, Jakki Mann is on leave from 2 September-15 October. Curator, Cara Simpson, will act in the position with additional administration assistance provided by BHAC casual staff

**BUNDOORA HOMESTEAD BOARD OF MANAGEMENT**

Wednesday 11 September 2013

Attachment 6

**6. MAINTENANCE & BUILDING IMPROVEMENT PROGRAM****i) Scheduled maintenance**

Regular and routine maintenance carried out by contracted service providers as scheduled.

**7. SOCIAL MEDIA**

Facebook Statistics (updated Friday 23 August, 2013)

Total Likes: 1,201

**Gender and Age**

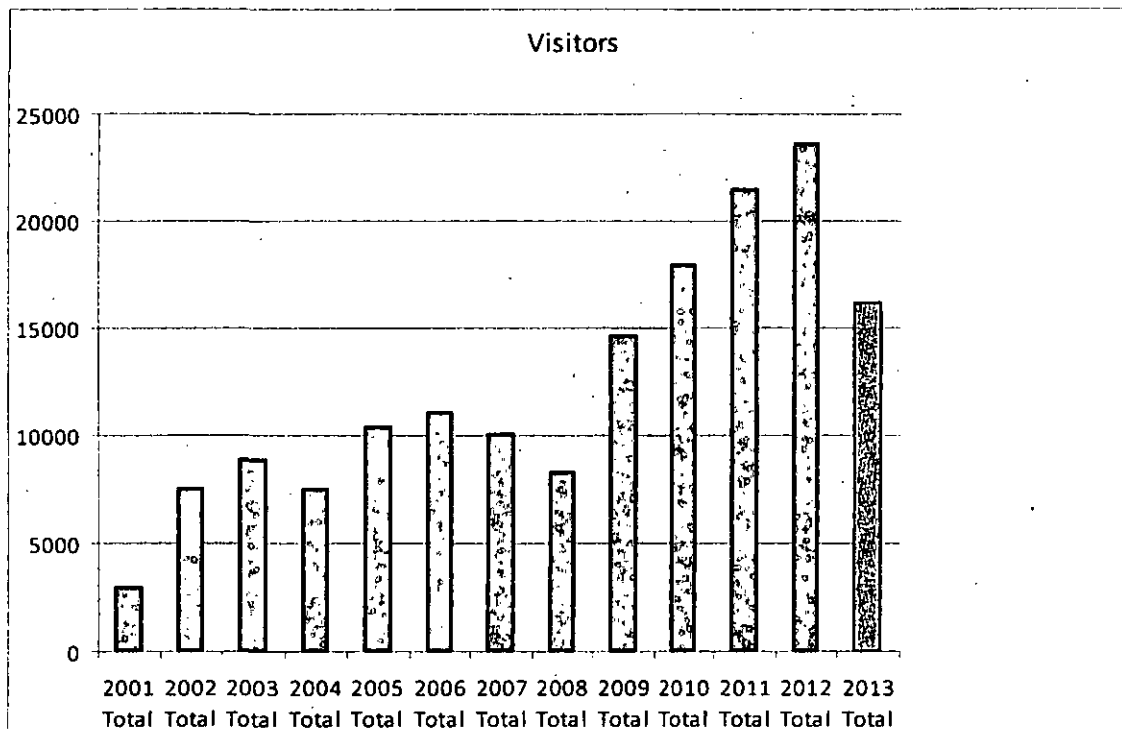
Female 65.2%	5.6%	7.9%	13.2%	13.8%	13.2%	7.8%	3.6%
<b>Age</b>	<b>13-17</b>	<b>18-24</b>	<b>25-34</b>	<b>35-44</b>	<b>45-54</b>	<b>55-64</b>	<b>65+</b>
Male 32.6%	7.5%	6.5%	5%	5.8%	3.8%	2.7%	1.3%

**Countries / Cities / Languages:**

<b>Countries</b>	<b>Cities</b>	<b>Languages</b>
1,082 Australia	578 Melbourne, VIC, Australia	805 English (US)
11 United States of America	93 Sydney, NSW, Australia	350 English (UK)
10 United Kingdom	26 Adelaide, SA, Australia	7 Italian
10 Italy	42 Brisbane, QLD, Australia	5 Spanish
8 Germany	13 Perth, WA, Australia	5 French (France)
6 New Zealand	12 Toowoomba, QLD, Australia	3 Portuguese (Brazil)
5 Argentina	11 Canberra, ACT, Australia	3 Spanish (Spain)
4 Egypt	10 Hobart, TAS, Australia	2 Simplified Chinese (China)
4 Papua New Guinea	9 Geelong, VIC, Australia	2 Greek
3 Brazil	8 Bendigo, VIC, Australia	2 Arabic
3 France	8 Craigieburn, VIC, Australia	2 Serbian
3 Taiwan	7 Gold Coast, QLD, Australia	1 Indonesian
3 Pakistan	7 Mildura, VIC, Australia	1 Portuguese (Portugal)
2 Canada	6 Newcastle, NSW, Australia	1 Traditional Chinese (Taiwan)
2 India	5 Bundoora, VIC, Australia	1 Japanese
2 Iran	5 Lismore, NSW, Australia	1 German
2 Greece	5 London, England, United Kingdom	1 Turkish
2 Indonesia	4 Pakenham, VIC, Australia	1 English (India)
2 Tunisia	4 Wollongong, NSW, Australia	
2 Serbia	4 Sunbury, VIC, Australia	



**8. ATTENDANCE (updated Friday 23 August, 2013)**



**2013 attendances**

John Borrack: selected paintings & drawings	02/01/13 – 10/02/13	2422
Northern Lights	01/03/13 – 05/05/13	5138
Tooth and Nail	10/05/13 – 14/07/13	4830
Illuminate	19/07/13 – 22/09/13	3803*
Senior + Cross	27/09/13 – 01/12/13	
Darebin Art Show	06/12/13 – 16/02/14	

**TOTAL**

**BHAC closed for maintenance 11/2-27/2 2013**

**\*Illuminate as at August 23, 2013**

## **7. FINANCIAL REPORT**

**AUTHOR:**                 **Manager, Bundoora Homestead Art Centre - Jakki Mann**

**MANAGER:**             **Director, Culture, Leisure & Works – Daniel Freer**

**BUDGET  
IMPLICATIONS:**    **Nil**

### **SUMMARY:**

Financial reports to the end of August 2013 will be tabled at the meeting.

**CONSULTATION: NIL**

<b>RECOMMENDATION</b>
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**THAT** the contents of the report titled 'Financial Report' for the period to the end of August 2013 (**Attachment 7**) be received and noted.

**MOVED:**         Cr Angela Villella  
**SECONDED:**    Tim Fisher

**CARRIED**

**Bundoora Homestead Art Centre  
For Period 2013/14 - August**

Account	This Period Actuals	This Period Budgets	This Period Variance	YTD Actuals	YTD Budgets	YTD Variance	Annual Budget
1206.000 Retail Sales	(8,245)	(7,500)	745	(15,241)	(15,000)	241	(90,000)
2101.000 Salaries & Oncosts	12,796	12,100	(696)	25,800	24,200	(1,600)	159,108
2102.000 Salaries & Oncosts- Casual staff	6,856	7,355	499	14,610	14,710	100	88,260
2113.000 Conferences & Seminars	0	1,000	1,000	207	1,000	793	2,000
2115.000 Subscriptions	0	750	750	0	750	750	1,500
2300.000 Materials/Consumables	0	250	250	0	250	250	1,000
2306.000 Retail Purchases	2,625	3,667	1,042	5,144	7,334	2,190	44,000
2307.000 Copying Expense	0	83	83	0	166	166	1,000
2308.000 Equipment Purchases	0	0	0	0	0	0	1,000
2309.000 Printing & Stationery	0	1,250	1,250	0	1,250	1,250	5,000
2310.000 Courier Costs	0	42	42	0	84	84	500
2900.000 Electricity	1,735	6,750	5,015	2,763	6,750	3,987	27,000
2901.000 Gas	0	2,500	2,500	1,480	2,500	1,020	10,000
2902.000 Water	617	333	(284)	617	666	49	4,000
2903.000 Telephones	0	667	667	95	1,334	1,239	8,000
2904.000 Mobile Telephones	0	83	83	55	166	111	1,000
3100.000 Advertising	0	250	250	966	2,250	1,284	10,000
3102.000 Cleaning	1,668	1,750	82	1,668	3,500	1,832	21,000
3104.000 Postage	0	417	417	60	834	774	5,000
3105.000 Security	0	0	0	0	0	0	2,000
3109.000 Contractors	270	417	147	515	834	319	5,000
3110.092 Repairs & Maintenance	0	1,250	1,250	0	1,250	1,250	5,000
3110.093 Repairs & Maintenance	0	1,750	1,750	0	3,500	3,500	21,000
3112.000 Promotions	2,324	5,000	2,676	4,848	10,000	5,152	60,000
3118.000 Other Expenditure	0	83	83	20	166	146	1,000
3147.000 Travel	0	250	250	0	250	250	500
4240.000 Internal Ex - Fac. Maintenance	0	7	7	0	14	14	80
<b>Grand Total</b>	<b>20,645</b>	<b>40,504</b>	<b>19,859</b>	<b>43,610</b>	<b>68,758</b>	<b>25,148</b>	<b>393,948</b>

**Budget notes:**

Café on target (an increase of \$20,000 in income target)

gas, telephone, mobile telephone, postage and maintenance costs via COD have not been imputed as yet waiting on invoices from external suppliers

## **8. CURATOR'S REPORT**

**AUTHOR:** Curator, Bundoora Homestead Art Centre – Cara Simpson

**MANAGER:** Manager, Bundoora Homestead Art Centre – Jakki Mann  
**BUDGET**

**IMPLICATIONS:** Nil

### **SUMMARY:**

The curator, Bundoora Homestead Art Centre has reported on the activities of Bundoora Homestead Art Centre and the City of Darebin Art Collection for July & August 2013.

**CONSULTATION: NIL**

<b>RECOMMENDATION</b>
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**THAT** the Curator's report for July & August 2013 (**Attachment 8**) be received and noted.

**MOVED:** Tim Fisher

**SECONDED:** Merv Lia

**CARRIED**

## **CURATOR'S REPORT**

### **1. DAREBIN ART & HISTORY COLLECTION**

#### **i) Acquisitions**

2 artworks will be presented to the Collections Advisory Committee at the September 17, 2013 meeting for approval.

Fiona Tettman

*The Threads That Bind Us* 2013, stained glass, glass beads, wooden embroidery frame, 22cm diameter

\$350

This work has been selected from *Illuminate* currently exhibiting in the first floor galleries from the Mosaic Association of Australia and New Zealand. The work is of an exceptional standard and will add to the growing number of high quality mosaics in the City of Darebin art collection.

Elisabeth Bodey

*Small Songs* 2012, watercolour and red dirt on arches paper, 57.0 x 46.0cm

\$1300

Elisabeth Bodey is a well-known mid-career artist, whose work is held in many renowned public and private collections including National Gallery of Australia, National Gallery of Victoria, Monash University (Melbourne) and Artbank. Bodey recently had an Access Gallery exhibition titled, *In Place*, presenting a new body of work inspired by Aboriginal song lines, topographical mapping and earth. Bodey's work will complement the high quality contemporary artwork by Victorian artists within the City of Darebin art collection.

#### **ii) Gifts to the collection**

3 artworks will be presented to the Collections Advisory Committee at the September 17, 2013 meeting for approval.

Donor: Bob Doreian

Artwork:

Leonard Lloyd Annois (Australia 1906-1966)

*Untitled* 1937, watercolour on paper, 5.30 x 6.85cm (framed)

Approximate valuation: \$4000

Leonard Lloyd Annois is a renowned Australian artist who during his life was widely recognised for his landscape watercolours and murals. His work is held in numerous public art collections including National Library of Australia, Benalla Art Gallery, and State Library of Victoria. This work will be a valuable asset to the City of Darebin art collection and will represent an important Australian artist who was born and lived much of his life in Melbourne in the 1900s.

Donor: Bob Doreian

Artwork:

John Miller Marshall (United Kingdom 1858-1935)

*Untitled* 1890, watercolour on brown paper, 35.0 x 39.0cm (framed)

Approximate valuation: \$8000

John Miller Marshall was an English landscape painter who resided in Victoria in the early 1890s. His work is highly collectible and in 1893 he is renowned for giving Lionel

## **BUNDOORA HOMESTEAD BOARD OF MANAGEMENT**

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**Attachment 8**

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Lindsay his first formal lessons in painting. One of his watercolours is held in the National Library of Australia picture collection. This work will be a valuable asset to the City of Darebin art collection and will represent an important artist practicing in Victoria in the late 1800s.

Donor: Tabitha Barton

Artwork:

Tabitha Barton (b. 1928 England, arr. 1997 Australia)

*View of North Manchester* 1973, 2010, oil on canvas, 95.0 x 125.0cm

Valuation: \$800

Tabitha Barton is a Darebin resident who moved to Melbourne from the UK in 1997. She had her first solo exhibition in 1968 in the UK, and her first solo exhibition in Australia in 1998, and has shown in the gallery at the Northcote library.

1 historical document will be presented to the Collections Advisory Committee at the September 17, 2013 meeting for approval.

Donor: Yarra Ranges Regional Museum

Object:

Girls' Friendly Society letter detailing information about activities in Thornbury, date unknown

Approximate valuation: unknown

Recommendation: letter approved for collection – contains valuable and interesting information regarding organised groups within the City of Darebin

### **iii) Installation of artworks**

In June 2013, Bundoora Homestead Art Centre Curator and contracted installation team completed a re-hang in various locations around the City of Darebin including the newly refurbished Solaris Building and various offices at Preston Town Hall, and the Darebin Collections Gallery at Bundoora Homestead Art Centre.

In July 2013, Bundoora Homestead Art Centre Curator and contracted installation team completed a minor hang in the Gower Street customer service stairwell area at Preston Town Hall. This is a new location for the presentation of Collection artworks.

In August 2013, Bundoora Homestead Art Centre Manager and Curator removed artworks from the Reservoir Civic Centre due to the centre's temporary closure for building works.

## **2. CONSERVATION OF COLLECTION ARTWORKS**

As artworks are rotated or shifted, condition reporting takes place. These artworks are then priority listed for minor conservation including dust removal, minor painting restoration and framing repairs as time and resources permit.

6 unframed artworks on paper have been chosen from the City of Darebin's art collection to be framed to enable the works to be hung in municipal buildings at the next available opportunity.

### **3. PROFESSIONAL DEVELOPMENT**

In August 2013, Kenji Kwan-Tat commenced an internship supervised by Bundoora Homestead Art Centre Curator. Kenji is a third year student at the Australian Catholic University studying a Bachelor of Visual Arts and Design. Kenji's internship will review the City of Darebin Art Collection and provide him with practical, hands on experience. The project will include site visits to condition report and photograph artworks in the Collection, update the Collections database and provide assistance with other Collection related activities.

Key learning objectives include:

- i. understanding the process of archiving
- ii. tracking artwork within the City of Darebin Art Collection
- iii. handling artwork
- iv. conservation processes
- v. artwork storage
- vi. artwork installation
- vii. collection administration within the City of Darebin Art Collection.

**9. BUNDOORA HOMESTEAD FOUNDATION FUND**

**AUTHOR:**                 **Manager, Bundoora Homestead Art Centre – Jakki Mann**

**MANAGER:**             **Director, Culture, Leisure & Works – Daniel Freer**

**BUDGET**

**IMPLICATIONS:**     **Nil**

**SUMMARY:**

The Financial report for Bundoora Homestead Foundation Fund as at August 31, 2013

**CONSULTATION: NIL**

<b>RECOMMENDATION</b>
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**THAT** the Bundoora Homestead Foundation Fund report at August 31, 2013  
(Attachment 9) be received and noted.

**MOVED:**         **Cr Angela Villella**

**SECONDED:**    **Merv Lia**

**CARRIED**



**BUNDOORA HOMESTEAD FOUNDATION FUND REPORT**

**1. FINANCE & BUSINESS**

**(i) Bank balance**

\$21,688.98 as at 23 August, 2013

**(ii) 2013 cash donations**

\$2015 as at 23 August 2013

**2. HERITAGE GARDENS**

At the March 2013 board meeting, a request to expend \$2,500 from the Bundoora Homestead Foundation on replacement and additional plants for the heritage gardens was approved. BHAC Manager briefed contractor, Parkworks Pty Ltd with project details with works to commence in September.

The primary objective of the project is to reinvigorate the garden by with the addition of traditional and colourful plants and to create specific points of interest throughout the garden that will engage visitors and provide an attractive public space for community use.

**11. GENERAL BUSINESS**

Nil

**12. DATE OF NEXT MEETING**

Wednesday 27<sup>th</sup> November 2013

Meeting closed at 5:30pm.

**CONFIRMED**

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**CHAIRPERSON**