



MINUTES

MEETING OF BUNDOORA HOMESTEAD ART CENTRE BOARD OF MANAGEMENT

HELD AT

**BUNDOORA HOMESTEAD
7-27 SNAKE GULLY DRIVE, BUNDOORA**

WEDNESDAY, 20 MARCH 2013

AT 4.30PM

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Agenda

1. PRESENT

Members

Cr Tim Laurence (Mayor) (Chair)
Vanessa Pigrum, Acting Director, City Design and Environment, City of Darebin
Cathy Dodson, Community Representative
Lucia Gambaro, Community Representative
Tim Fisher, Community Representative
Merv Lia, Community Representative

Officers

Cara-Ann Simpson, Acting Manager (Curator), Bundoora Homestead Art Centre

2. APOLOGIES

Members

Cr Gaetano Greco
Cr Angela Villella
Heather Shand, Community Representative

3. APPOINTMENT OF CHAIR

The Council on 12 November 2012 appointed the Bundoora Homestead Board of Management as a special committee for the 2013 Council year. The Board is to appoint the Committee Chairperson for the 2013 Council year.

THAT the Board confirms that by priority the Mayor is to Chair, then rotate between other Councillors on the Board, and if no Councillor is present a City of Darebin Officer.

4. DECLARATIONS OF INTERESTS AND CONFLICTS OF INTEREST

Nil

5. CONFIRMATION OF THE MINUTES OF BOARD MEETING

RECOMMENDATION

THAT the Board confirms the minutes of the 16 September 2012 meeting.

MOVED: Merv Lia
SECONDED: Tim Fisher

CARRIED

6. MATTERS ARISING FROM PREVIOUS MEETING

Nil

7. VENUE MANAGER'S REPORT

AUTHOR: Manager, Bundoora Homestead Art Centre – Jakki Mann

MANAGER: Acting Director, City Design and Environment – Vanessa Pigrum

BUDGET

IMPLICATIONS: None

SUMMARY:

The Venue Manager, Bundoora Homestead Art Centre has reported on the activities of Bundoora Homestead Art Centre for September 2012 – March 2013.

CONSULTATION:

RECOMMENDATION

THAT the attached report titled “Venue Manager” for September 2012 - February 2013 (*Attachment 7*) be received and noted by the Bundoora Homestead Board of Management and **that it was agreed.**

CARRIED

MANAGER'S REPORT

1. BOARD MEMBERSHIP

In November 2012, Darebin Council approved the Bundoora Homestead Board of Management as a Special Committee of Council with membership comprised of:

- 3 Councillors
- 5 Community Representatives
- 1 Council Officer

At the February 4 2013 meeting, Darebin Council appointed the following Community Representatives to the Bundoora Homestead Board of Management:

- Cathy Dodson, Art Administrator
- Tim Fisher, Senior Curator, Arts Centre Melbourne
- Lucia Gambaro, Teacher and Artist
- Merv Lia, President, Preston Historical Society
- Heather Shand, Artist

Council annually reviews the committee and appoints individual community members for a two year period with an option for a further two year term by mutual consent. The membership of each of the current community representatives has been endorsed and extended for an additional term.

The Council representatives on the Board are:

- Councillor Gaetano Greco (Deputy Mayor)
- Councillor Tim Laurence (Mayor)
- Councillor Angela Villella
- Daniel Freer, Director, City Design and Environment

2. MUSEUMS AUSTRALIA RE-ACCREDITATION

In December 2012, Bundoora Homestead Art Centre's application for re-accreditation to the Museums Australia program was approved. In order to gain official endorsement as a member organisation, institutions are required to demonstrate professional industry standards in three priorities areas – museum management, collection care and community engagement. As part of the reaccreditation process, representatives from Museums Australia conducted a site inspection at Bundoora Homestead Art Centre and the Preston Art Store, and reviewed BHAC & COD Art & History Collection policies, plans and procedures.

In approving re-accreditation, the panel noted BHAC's comprehensive and stimulating exhibition and public programs, its work with, and support of, community groups including RMIT indigenous arts unit and Northern Support Services. BHAC was further commended for its management of the Collection and its accessibility throughout the City of Darebin and to the general public.

3. COMMUNITY ACHIEVEMENTS

i) Cancer Council Victoria Awards – September 2012

In recognition of significant fund raising efforts through the annual tea cosy exhibition, Cancer Council Victoria has established the *Bundoora Homestead Art Centre Research Award* which will support ongoing research into the causes and early detection of cancer.

ii) Victoria Community History Awards – October 2012

Melrose Art Pottery, a Bundoora Homestead Art Centre touring exhibition, received a Certificate of Commendation in recognition of 'unique historical interpretation' in the 2012 Victorian Community History Awards.

4. PROGRAM DEVELOPMENT

i) 2013 program

The 2013 exhibition program comprises a diverse selection of media across the visual arts spectrum and an increased commitment to the support and promotion of some exceptionally talented local artists. Highlights of this year's program include:

Northern Lights: celebrates the creative wealth of women artists working in the northern suburbs of Melbourne. Artists include Louise Blyton, Peta Clancy, Georgina Cue, Auntie Gwen Garoni, Mary Hammond, Katherine Hattam, Siri Hayes, Anna Hoyle, Hilary Jackman, Polixeni Papapetrou, Jacqui Stockdale, Nat Thomas, and Sharon West.

Senior + Cross: highlights the work of two significant Darebin artists, Ken Senior and Sid Cross, and examines the techniques and influences that contrast and connect their distinctive art practice. The notion of landscape dominates and is explored through polar opposites, from Senior's meticulous documentation and superb watercolour skills, to Cross' interest in representing landscape through formal abstraction.

Darebin Art Show: a biennial exhibition of contemporary art showcasing the creativity and excellence of artists living, working or learning in the Darebin municipality. Art Awards to the value of \$5,000 and a \$500 People's Choice award are sponsored by Darebin Council with artworks acquired for the City of Darebin Art Collection.

ii) Access Gallery

Through the Access Gallery program, Bundoora Homestead maintains its commitment to partnering with local learning institutions, NMIT, RMIT and Northern Support Services in hosting annual exhibitions for each of these important teaching agencies. In addition, Darebin artists exhibiting in the Access Gallery for the first time include Hui Chaun Wang, Alfonso Medilo, Caesar Sario, Jess Marasigan, Melinda Capp and Daniel Armstrong as well as local artists Mark Dober, Jan Lowe and Elisabeth Bodey.

In 2012, participants in the Access Gallery program were issued with a questionnaire designed to formally evaluate their experience as an exhibitor at BHAC. Access Gallery participants included individuals, community groups, educational and disability support groups, and arts and craft associations, some of whom had not previously exhibited

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Attachment 7

professionally in a public art gallery. The survey asked a series of questions related to administration and visitor services, communication, as well as curatorial and technical

support provided by BHAC. Survey respondents reported an overall quality rating of 97% for the Access Gallery program.

iii) 2014 program

Research, development and preliminary negotiations with various cultural institutions have commenced for the 2014 exhibition program.

5. MARKETING & SPONSORSHIP

i) 2013 exhibition and events program

In January, the 2013 exhibition and events booklet was distributed to individuals/organisations including local residents, community and special interest groups, artists and arts organisations, public institutions, disability support and aged services and educational bodies.

ii) Yarra Trams

Yarra Trams continues to sponsor BHAC's exhibition program and will carry exhibition posters on the Route 86 trams for: *Northern Lights*, *Illuminate*, *Senior + Cross* and *Darebin Art Show*.

iii) Heritage Festival

In partnership with Embroiders Guild Victoria, BHAC is presenting *Embroidered Treasures*, a discussion and display of historical and contemporary treasures from EGV's stunning collection of embroideries as part of the National Trust's annual Heritage Festival. This is the second year that BHAC has participated in the festival.

iv) Victorian Seniors Festival

Building upon the success of the inaugural *Seniority* exhibition in 2012, local artist Bob Doreian will present a solo exhibition entitled, *The Sound of Music*, as part of the 2013 Victorian Seniors Festival.

v) Publicity

On-going arrangements with specialist visual arts publications including NGV Gallery Magazine, *Trouble*, *Art Guide*, *Art Almanac* and *Fifty Plus* have been renewed for 2013.

6. MAINTENANCE & BUILDING IMPROVEMENT PROGRAM

i) Scheduled maintenance

Regular and routine maintenance carried out by contracted service providers as scheduled.

ii) Heritage windows

Installation of double glazing to all heritage windows was completed in February.

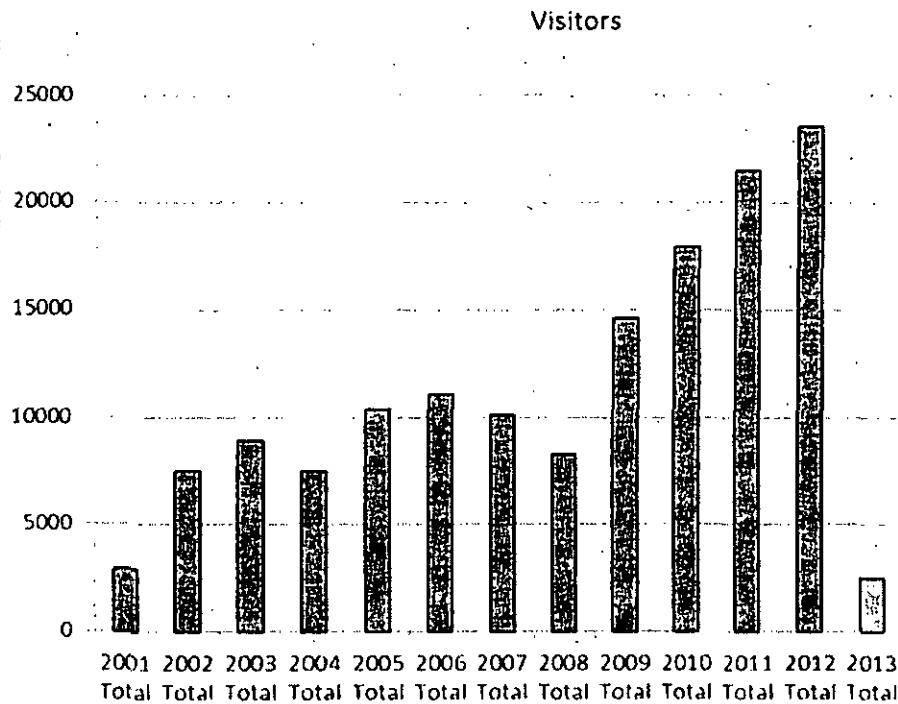
iii) Refurbishment and maintenance program

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BHAC was closed to the public for two weeks in February while a number of maintenance issues were undertaken including: resurfacing of selected ground floor

heritage boards, painting of gallery spaces, sanding and staining of upstairs verandas and other general maintenance pertaining to carpentry and electrics.

7. ATTENDANCE



2013 attendances

John Borrack: selected paintings & drawings	02/01/13 – 10/02/13	2474
Northern Lights	01/03/13 – 05/05/13	
Tooth and Nail	10/05/13 – 14/07/13	
Illuminate	19/07/13 – 22/09/13	
Senior + Cross	27/09/13 – 01/12/13	
Darebin Art Show	06/12/13 – 16/02/14	

TOTAL

***BHAC closed for maintenance 11/2-27/2 2013**

8. FINANCIAL REPORT

AUTHOR: **Manager, Bundoora Homestead Art Centre - Jakki Mann**

MANAGER: **Acting Director, City Design and Environment – Vanessa Pigrum**

BUDGET

IMPLICATIONS: **Nil**

SUMMARY:

Financial reports to the end of February 2013 will be tabled at the meeting.

CONSULTATION:

RECOMMENDATION

THAT the contents of the report titled 'Financial Report' for the period to the end of February 2012 (**Attachment 8**) be received and noted by the Bundoora Homestead Board of Management and **that it was agreed.**

CARRIED

Darebin City Council
Account Details
For Period 2012/13 - February

Account	This Period Actuals	Q2 This Period Forecast	Q2 This Period Variance	YTD Actuals	Q2 YTD Forecast	Q2 YTD Variance	Annual Budget	Q2 Forecast
1206.000 Retail Sales	(2,345)	(5,426)	(3,081)	(47,207)	(49,350)	(2,143)	(70,000)	(72,000)
1704.000 Contributions	0	0	0	(960)	0	960	0	0
2101.000 Salaries & Oncosts	11,245	11,642	397	99,547	100,685	1,138	153,074	153,075
2102.000 Salaries & Oncosts- Casual staff	6,137	6,038	(99)	57,174	56,894	(280)	80,019	82,018
2113.000 Conferences & Seminars	0	0	0	287	1,000	713	2,000	2,000
2115.000 Subscriptions	0	0	0	751	1,000	249	2,000	2,000
2300.000 Materials/Consumables	0	0	0	1,772	1,720	(52)	3,000	3,001
2306.000 Retail Purchases	1,076	2,525	1,449	21,507	23,900	2,393	34,000	34,000
2307.000 Copying Expense	0	0	0	0	1,500	1,500	1,500	1,500
2308.000 Equipment Purchases	0	0	0	471	471	0	1,000	1,000
2309.000 Printing & Stationery	548	200	(348)	3,471	3,587	116	4,500	4,500
2310.000 Courier Costs	0	70	70	11	221	210	500	500
2900.000 Electricity	3,426	2,486	(940)	17,354	15,055	(2,299)	25,000	25,000
2901.000 Gas	0	1,330	1,330	4,137	5,320	1,183	8,000	8,000
2902.000 Water	0	0	0	921	1,243	322	3,000	3,000
2903.000 Telephones	472	707	235	4,479	5,075	596	7,900	7,900
2904.000 Mobile Telephones	39	108	69	344	569	225	1,000	999
3100.000 Advertising	984	551	(433)	5,308	6,318	1,010	10,000	10,000
3102.000 Cleaning	0	1,667	1,667	11,684	13,336	1,652	20,000	20,000
3104.000 Postage	333	300	(33)	2,847	4,118	1,271	5,000	4,998
3105.000 Security	0	0	0	0	0	0	1,000	1,000
3109.000 Contractors	660	469	(191)	3,437	3,121	(316)	5,000	5,000
3110.092 Repairs & Maintenance	2,485	2,250	(235)	4,715	4,750	35	5,000	5,000
3110.093 Repairs & Maintenance	1,500	1,750	250	11,030	14,000	2,970	21,000	21,000
3112.000 Promotions	4,093	3,842	(251)	35,959	34,631	(1,328)	50,000	49,998
3118.000 Other Expenditure	14	117	103	6	533	527	1,000	1,002
3147.000 Travel	0	0	0	0	250	250	500	500
4240.000 Internal Ex - Fac. Maintenance	0	0	0	78	0	(78)	0	0
Grand Total	30,665	30,626	(39)	239,124	249,947	10,823	374,993	374,991

9. CURATOR'S REPORT

AUTHOR: Curator, Bundoora Homestead Art Centre – Cara Simpson

MANAGER: Acting Director, City Design and Environment – Vanessa Pigrum

BUDGET

IMPLICATIONS: Nil

SUMMARY:

The financial report to the end of February 2013.

CONSULTATION:

Nil.

RECOMMENDATION

THAT the Curator's report (**Attachment 9**) be received and noted by the Bundoora Homestead Board of Management and **that it was agreed.**

CARRIED

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Attachment 9

1. DAREBIN ART & HISTORY COLLECTION

i) Acquisitions

The proposed acquisitions of 9 artworks will be submitted to the Collections Advisory Committee at the March 2013 meeting.

John Sheehan

On Lake Mungo, 2005, oil on panel, 45.0 x 88.5cm

George Eustice

Rooftops, 2012, oil on canvas, 41.0 x 51.0cm

Paul Compton

Krampus Wreath, 2012, ink on paper, 25.0 x 25.0cm

Belinda Lyons

Sofie, 2012, fabric, nylon filling, paint and wool

Dianne Selby

Spotty, 2012, fabric, nylon filling, paint and wool

Sarah Veli

Elephant, 2012, fabric, nylon filling, paint and wool

Pippa Swanwick

Victoria, 2012, fabric, nylon filling, paint and wool

Judith Tacey

Emma, 2012, fabric, nylon filling, paint and wool

Stacey Uddin

Butterfly, 2012, fabric, nylon filling, paint and wool

ii) Donations

The proposed donation of 2 artworks and 7 objects will be submitted to the Collections Advisory Committee at the March 2013 meeting.

John Borrack

Pools, Ormiston Gorge, 1998, watercolour on Saunders paper, 78.0 x 56.0cm

Phyllis Faldon

Solitude, Reverie and Rapture, 2010-2012, acrylic on canvas, 33.0 x 94.0cm per panel (triptych)

Reginald Geoffrey Hawkins donation of 7 Premier Pottery, Preston objects

1. Tall vase, running glaze
2. Large round pot, marked Remued on base
3. Small vase, cream/blue, original sticker
4. Small vase, cream/light blue
5. Small bowl, cream/pink-brown, original sticker
6. Small vase, cream/green, original sticker
7. Wall vase, green with brown/cream spot, marked Remued on back, original sticker

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Note: Reginald Geoffrey Hawkins father founded Premier Pottery in Preston in the 1920s. Bundoora Homestead Art Centre organised a large touring exhibition of Remued ware from Premier Pottery in 2005-06, *Gumnuts & Glazes*.

iii) Installation of artworks

Artworks were installed and rotated throughout Council facilities including Northcote/Fairfield/Preston libraries, Darebin Intercultural Centre, Northcote Customer Service, Northcote Town Hall and various Preston municipal offices and meeting rooms during November 2012.

Key changes in artwork occurred at Northcote Town Hall with a revitalisation of artwork through the hanging of contemporary artworks throughout the building. Artists with artworks now hanging at the Northcote Town Hall include Brian Birch (Indigenous artist), Mary Hammond (Darebin artist), Amanda Johnson (DLAP winner 2009), Janet Matthews (Local artist), David McLeod (City of Darebin artist), Will Murray (Northern Support Services studio artist, City of Darebin), and Aunty Bunta Patten (Indigenous artist,).

iv) Professional development/cultural networking

The Public Galleries Association of Victoria (PGAV) and The National Exhibitions Touring Support (NETS) Victoria held a two-day Curatorial Intensive on 25-26 October 2012. Twenty-eight curators took part, including Cara-Ann Simpson, Curator, Bundoora Homestead Art Centre. The Curatorial Intensive took place at NGV International, Gertrude Contemporary and the Artery Cooperative (Northcote), and included forums, discussions, presentations and studio visits. The purpose of the event was to exchange ideas, consider new approaches, extend professional networks, share information on artists for future collaboration.

One of the most valuable activities of the event was the visit to the Artery Cooperative, which is a not-for-profit artist organisation dedicated to providing a professional work environment for contemporary visual artists in Melbourne. The cooperative is based 101-107 Helen St, Northcote (close to Northcote Town Hall) and has been in operation since 2001. The premises provide a range of independent studio spaces with access to shared resources including a well equipped workshop. The Curatorial Intensive visit to Artery led to several artists being invited to participate in Bundoora Homestead Art Centre's current exhibition, *Northern Lights*, and will be a valuable resource in the future.

10. BUNDOORA HOMESTEAD FOUNDATION FUND

AUTHOR: Manager, Bundoora Homestead Art Centre – Jakki Mann

MANAGER: Acting Director, City Design and Environment – Vanessa Pigrum

BUDGET

IMPLICATIONS: Nil

SUMMARY:

The financial report to the end of February 2013.

CONSULTATION:

Nil.

RECOMMENDATION

THAT the Bundoora Homestead Foundation Fund report (**Attachment 10**) be received and noted.

THAT in relation to Item 1.(iv) in the Bundoora Homestead Foundation report (**Attachment 10**) the allocation of \$2500 from the Bundoora Homestead Foundation Fund is approved for replacement of and additional plants for the gardens at Bundoora Homestead Art Centre.

MOVED: Cathy Dodson

SECONDED: Lucia Gambaro

CARRIED

BUNDOORA HOMESTEAD FOUNDATION FUND REPORT

1. FINANCE & BUSINESS

(i) Bank balance

\$19,428.75 as at 28 February 2013

(ii) 2013 cash donations

The annual appeal for public donations is scheduled for April 2013

(iii) 2013 artwork donations

3 donations will be submitted to the collections advisory committee at the March meeting

(iv) Heritage Garden improvement works

In 2012, heritage style garden seats were installed around the grounds of BHAC. This initiative has proved extremely popular with a demonstrated increase in visitors using the grounds as a leisure and recreational space. This undertaking was made possible through the inaugural allocation of funds from the Bundoora Homestead Foundation and plaques acknowledging this significant contribution have been installed on the seats. Feedback from Foundation members has been extremely positive with regard to this important community initiative.

The gardens at BHAC were established approximately 10 years ago in conjunction with a heritage plan commissioned by Council and designed by John Patrick Pty Ltd. The gardens and lawns have subsequently been maintained by Parkworks Pty Ltd. During the past decade the garden has endured severe drought conditions and together with a general life cycle for some plant species, replanting and additional planting is now required to ensure the growth and longevity of the gardens.

The gardens remain a key point of interest for visitors to BHAC. Developing and maintaining the gardens to a high heritage and horticultural standard will ensure a broader visitor base and provide additional benefits for the community as an attractive public space for all to enjoy.

An allocation of \$2500 is sought from the Bundoora Homestead Foundation Fund for replacement and additional plants. The planting will be carried out by Parkworks Pty Ltd and scheduled throughout the year in accordance with appropriate seasonal conditions.

11. GENERAL BUSINESS

Cr Tim Laurence (Mayor) suggested the possibility of a full Council Briefing to be held at Bundoora Homestead Art Centre. Cr Tim Laurence (Mayor) will pursue this possibility.

12. DATE OF NEXT MEETING

Wednesday 26th June 2013
Wednesday 11th September 2013
Wednesday 27th November 2013

Meeting closed at 5:45pm.

CONFIRMED

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CHAIRPERSON