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MINUTES

BUNDOORA HOMESTEAD ART CENTRE BOARD OF MANAGEMENT

meeting held at
Bundoora Homestead Art Centre,
7-27 Snake Gully Drive, Bundoora 3083
on Wednesday, 11 February 2015
at 5.30pm

MINUTES

1. WELCOME AND INTRODUCE NEW BOARD MEMBERS

Craig Barrie, Megan Williams, Tahlia Azaria

2. PRESENT

Greco Gaetano, Councillor

Angela Vilella, Councillor

Cathy Dodson, Community member

Tim Fisher, Community member

Craig Barrie, Community member

Megan Williams, Community member

Sally Jones, Acting Director,
Culture, Leisure and Works

Vanessa Pigrum, Manager,
Creative Culture

Ella Hinkley, Gallery Manager,
Bundoora Homestead Art Centre

3. APOLOGIES

Tahlia Azaria, Community Representative

4. DECLARATIONS OF INTEREST AND CONFLICTS OF INTEREST

Nil

5. CONFIRMATION OF THE MINUTES OF BOARD MEETING

RECOMMENDATION

THAT the Board confirms the minutes of the 1 December 2014 meeting.

MOVED: Cathy Dodson

SECONDED: Tim Fisher

6. MATTERS ARISING FROM PREVIOUS MEETING

Programming update – this is now a standard agenda item and will be addressed later in the meeting.

Collection Sub-Committee – the membership of this committee has now been confirmed (Board member - Tim Fisher, Director, General Manager and Curator). The sub-committee will now be known as the Collection and Foundation Sub-Committee and will make decisions on purchases from the acquisitions budget and the Foundation Fund. This sub-committee can co-opt other Board members or community or industry representatives as required.

7. BUSINESS PLAN 2016 – 2020

AUTHOR: Gallery Manager, Bundoora Homestead – Ella Hinkley

MANAGER: Manager, Creative Culture – Vanessa Pigrum

BUDGET IMPLICATIONS: None

SUMMARY:

The attached discussion document entitled *Bundoora Homestead Art Centre Board Workshop February 2015*, provides some background information on target audiences, stakeholders, measuring success and a SWOT analysis. This document will be used to lead discussion at a Board level and notes from this meeting will be utilised in the development of a new BHAC Business Plan.

RECOMMENDATION

THAT the attached report titled *Bundoora Homestead Art Centre Board Workshop February 2015* be received and noted.

MOVED: Tim Fisher

SECONDED: Ella Hinkley

8. PROGRAMMING

AUTHOR: Gallery Manager, Bundoora Homestead – Ella Hinkley

MANAGER: Manager, Creative Culture – Vanessa Pigrum

BUDGET IMPLICATIONS: Varied (within current budget allocations)

SUMMARY:

The attached report entitled *Bundoora Homestead Art Centre Jan 15 – Feb 16 Programming*, gives an overview of the exhibitions and events that will be presented at BHAC during this period. It also outlines some key dates for public programs, applications and other activities.

RECOMMENDATION

THAT the attached report titled *Bundoora Homestead Art Centre Jan 15 – Feb 16 Programming* be received and noted.

MOVED: Ella Hinkley

SECONDED: Cathy Dodson

9. OPERATIONS

Building maintenance closure – 22 February 2015 – 22 April 2015.

Curator position – applications and timeline.

10. GENERAL BUSINESS

Business Plan Workshop – the board agreed that our next meeting will be extended to include a 2-hour workshop with a facilitator. We will also include either lunch or dinner depending on the time of the workshop.

Dr Cade's letter of request – Prof. John Cade, son of Dr. Jack Cade, has written to Council regarding the laboratory that was in the grounds of Bundoora Homestead where his father perfected the use of lithium in treating mental illness. Prof. Cade has offered to show the exact location of the lab and has proposed that Council install a marker. Ella Hinkley has replied to Prof. Cade and thanked him for his time, she will arrange a time to meet with him. Ella also advised that an application has been made to Council's New Initiatives and to the ANZAC Centenary Grants to fund a project to develop a publication and public art work regarding the Homestead history as a hospital and the work of Dr. Cade.

11. DATE OF NEXT MEETING

A meeting/workshop date, time and location to be coordinated via email with all members.