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MINUTES

BUNDOORA HOMESTEAD ART CENTRE BOARD OF MANAGEMENT

Board meeting held at
Bundoora Homestead Art Centre,
7-27 Snake Gully Drive, Bundoora
on Wednesday, 15 February 2017
at 6.00pm.

MINUTES

1. ACKNOWLEDGMENT OF LAND

The Board acknowledged that we are meeting on the land of the Wurundjeri People, the traditional custodians of the land, and paid respect to their elders past and present.

2. WELCOME (PRESENT, QUORUM = 5 MEMBERS)

MEMBERS: Kirsten Matthews, Giacomina Pradolini, Christina Lew, Valentina Maxwell-Tansley, Janette Lewis, JD Mittman, Lyndel Wischer, Alice Park, Angela Bailey, Kade McDonald

Cr. Gaetano Greco and Cr. Susanne Newton (arrived 18:16)

GUESTS: Vicky Guglielmo (Manager, Creative Culture), Ella Hinkley (Gallery Manager)

3. APOLOGIES

APOLOGIES: Katrina Knox (Director, Community Development), Michael Brennan, Cr. Tim Laurence

4. DECLARATIONS OF INTERESTS AND CONFLICTS OF INTEREST

Nil.

5. CONFIRMATION OF MINUTES OF PREVIOUS BOARD MEETING

RECOMMENDATION

THAT the Board confirms the minutes of the Bundoora Homestead Board of Management meeting of 22 November 2016.

Moved: Valentina Maxwell-Tansley

Seconded: Kade McDonald

6. MATTERS ARISING FROM PREVIOUS MINUTES

Gift Fund – document to be distributed, discussion item at next meeting.

Collections Policy – document to be distributed, discussion item at next meeting.

7. FINANCIAL UPDATE

An update was provided by the Gallery Manager.

The shortfall in café income was explained and it was acknowledged that Council is not seeking this money to be made up elsewhere in the budget.

Board members suggested that the café section of the budget could provide more detail in the future and that a YTD forecast would be a useful addition to the overview provided.

8. ANNUAL REPORT

Section 6.1 of the Bundoora Homestead Board of Management Charter states that:
The Committee will provide an annual report to Council on its activities for the year. Specific proposals for consideration will be separately reported to Council.

The 2015/2016 Annual Report has been finalised and is ready for adoption by the Board and presentation to Council.

RECOMMENDATION

THAT the Board adopt the Annual Report and that the Gallery Manager distributes the report to Council with an accompanying briefing paper.

Moved: Lyndel Wischer

Seconded: Angela Bailey

9. FUTURE OPTIONS REPORT TO COUNCIL

The Future Options report has been finalised and is ready for adoption by the Board and presentation to Council.

RECOMMENDATION

THAT the Board adopt the Future Options report and the recommendation outlined within and,

THAT the Gallery Manager distributes the report to Council with an accompanying briefing paper.

Moved: Valentina Maxwell-Tansley

Seconded: Kirsten Matthews

Discussion Notes:

For the presentation to EMT and Council the Board wanted to highlight:

Councilors intend to email the rest of Council to request a 5 minute presentation slot for this briefing.

The Homestead initiates the majority of exhibitions on display, rather than bringing in touring shows.

Valentina, Christina, Ella and Vicky will present.

10. GIFT FUND

Discussion on Gift Fund paper and options.

Discussion Notes:

Kirsten and Lyndel have completed some thinking and work in relation to the Gift Fund. Their recommendations include:

- Utilising the model of the Tweed Gallery Friends Committee
- Reviewing other models.
- It's important to have a cause that people can feel engaged in and contribute to solving problems
- Promote the collection and what's valuable about it. Friends could Crowd Fund to make purchases or the Acquisitions budget could match any crowd funded monies
- Lyndel and Kirsten would like to speak to previous "friends" and hold a morning tea for them.

Questions:

Can the Gift Fund donate or gift items as part of de-accessioning?

Janette to assist with legal questions

11. MAP ACCREDITATION

Discussion of upcoming re-accreditation process for the Museum Accreditation Program (MAP).

Our application is due 28 April with a visit in June.

Cassie May is assisting as a contractor with this process.

12. COLLECTIONS POLICY

Discussion on Collections Policy and options.

Review of Art collection Policy report prepared by Curator, Claire Watson

Discussion Notes:

The Board would like to discuss further the collections focus on Indigenous artists and if this should be contained to Victorian or expanded to whole of Australia.

Kade, Angela and JD will assist in the drafting of the new Collections Policy.

De-accessioning needs to be included but it also shouldn't become the primary focus of the policy – it just needs to be clear and simple.

The Board agrees that the MAPs template is a great starting point.

The Board would like to see in the new policy:

- A high level vision for the collection. Who is it for? Who owns it? Is it for future generations? How are the assets treated by Council?
- Consider how the indoor and outdoor collections cross over.
- Review Boroondara Collection Policy as a good example.

13. GENERAL BUSINESS

Council's Budget Simulator and Council Plan are currently available online for consultation.

14. DATE OF NEXT MEETING

Board Workshop: Saturday 25 March

Board Meeting: Tuesday 23 May

Cr Gaetano Greco left at 19:34

Meeting Closed at 19:48.

APPROVAL OF MINUTES

Once confirmed at the next meeting, minutes must be signed by the Chair:

Signature _____

Date _____

Valentina Maxwell-Tansley, Chair