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AGENDA

BUNDOORA HOMESTEAD ART CENTRE BOARD OF MANAGEMENT

Board meeting to be held at
Bundoora Homestead Art Centre
7 Prospect Hill Drive, Bundoora
on Tuesday, 17 April 2018
at 6.00pm.

1. ACKNOWLEDGMENT OF LAND
2. WELCOME AND INTRODUCTIONS (present, quorum = 5 members)
3. APOLOGIES: TBC
4. DECLARATIONS OF INTERESTS AND CONFLICTS OF INTEREST
5. CONFIRMATION OF MINUTES OF PREVIOUS BOARD MEETING
RECOMMENDATION

THAT the Board confirms the minutes of the Bundoora Homestead Board of Management meeting of 12 December 2017.

Moved:

Seconded:

6. MATTERS ARISING FROM PREVIOUS MINUTES
CEO, Mayor and Deputy Mayor lunch – postponed due to senior management restructure.
Annual report
Collections Policy – see below
Donations from Craft Lab+ update
Workshop – see below
Succession planning – see below
7. FINANCIAL UPDATE
An update from the Gallery Director as to the financial position of BHAC. A rough overview of café income and costs.
8. RECRUITMENT UPDATE
New staff! Opportunity to meet new staff at opening on 19 May.
9. GIFT FUND
Update on changes to DGR status. Policy and Procedures Manual.
10. COLLECTIONS POLICY
THAT the Board acknowledges and adopts the Darebin Collection Policy.
Moved:
Seconded:
11. BOARD WORKSHOP
Discussion of desired outcomes and agenda for the workshop on Sunday 27 May 2018. Is a facilitator required?
12. BOARD SUCCESSION PLANNING
Current community member's tenure ends on 16 May 2018. Members can take on an additional two year term.
Recruitment process for new Board members. Requirements for new Board members "responsible persons" definition from the ATO.
Recruitment timeline and process.
13. HERITAGE INTERPRETATION PLAN
Update on project.

14. CAPITAL WORKS UPDATE

Update on projects.

15. GENERAL BUSINESS

- Upcoming Events
- Workshop themes and dates
- Bundoora Park Farm Master Plan (Philip Tulk, Manager Parks & Gardens – 10 minute presentation)
- Confirmation of forward meeting and workshop dates
- Public Art Framework – consultation
- Darebin Council restructure
- Acknowledgement of Board resignations – Alice Park and Christina Lew (resignation takes effect at the end of their term - 16 May 2018), Giacomina Pradolin (8 February 2018), Michael Brennan (10 January 2018).
- Meetings for 2018 – day of week, time, location?
- Staff planning day

16. DATE OF NEXT MEETING

Board Workshop: Sunday 27 May 2018

Board Meeting: Tuesday 19 June 2018, 6:00pm