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# AGENDA

## BUNDOORA HOMESTEAD ART CENTRE BOARD OF MANAGEMENT

Board meeting to be held at  
Bundoora Homestead Art Centre  
7 Prospect Hill Drive, Bundoora  
on Tuesday, 19 June 2018  
at 6.30pm.

BUNDOORA HOMESTEAD ART CENTRE BOARD OF MANAGEMENT MEETING  
TUESDAY, 19 JUNE 2018

1. ACKNOWLEDGMENT OF LAND
2. WELCOME AND INTRODUCTIONS (present, quorum = 5 members)
3. APOLOGIES: Cr Gaetano Greco
4. DECLARATIONS OF INTERESTS AND CONFLICTS OF INTEREST
5. BOARD MEMBERSHIP UPDATE

A report has been provided to Council regarding membership of Bundoora Homestead Board of Management.

The report notes that four community members have resigned prior or at the end of their first term and requests an extension of term for the seven community members who wish to continue for a second term. There is no change to Councilor representation and the report notes that Cathy Henderson is the new Executive Management representative to the Board.

The report also outlines a recruitment process for new Board members.

This report is scheduled for discussion and decision at the Council meeting on 13 August 2018.

Council Briefing: 9 July

Introduction of process for recruitment and continuing tenure for members

Council Meeting: 13 August

Introduction of process for recruitment and continuing tenure for members

Campaign Start: 20 August

Advertising and recruitment campaign for new members

Campaign Finish: 9 September

Review applications: 10 - 17 September

Recommend new members (review panel TBC)

Board meeting: 19 September

Recommend new members

Council Briefing: 8 October

Recommendation of new members

Council Meeting: 15 October

Recommendation of new members

6. CONFIRMATION OF MINUTES OF PREVIOUS BOARD MEETING  
Deferred to September meeting.
7. MATTERS ARISING FROM PREVIOUS MINUTES  
Internal Advocacy – lunch with CEO, General Manager and Manager.  
Annual report – update regarding 16/17 and 17/18 reports

**8. BUSINESS UPDATE**

An update from the Gallery Director as to the financial position of BHAC and the 18/19 priority actions as defined by the Council Plan, budget process, operations plan, Board workshop and staff workshop.

**9. BOARD WORKSHOP**

Discussion of notes from Board workshop and prioritization of actions:

- Measures and Evaluation
- Development
- Marketing
- Board recruitment and succession planning

**10. CAPITAL WORKS UPDATE**

Update on projects.

**11. GENERAL BUSINESS**

- Development of a Board action list to be attached to agenda's and minutes
- Upcoming Events – provision of more comprehensive list of upcoming events that Board members may wish to engage with for networking and advocacy purposes
- Confirmation of forward meeting and workshop dates
- Next meeting – Preston with tour of Art Store?

**12. DATE OF NEXT MEETINGS**

DATE	TIME	TYPE	LOCATION
Wednesday 19 September 2018	6:30pm – 8:30pm	Board Meeting	Council Meeting Room, Preston
Wednesday 12 December 2018	6:30pm – 8:30pm	Board Meeting	Bundoora Homestead Art Centre
Wednesday 20 March 2019	6:30pm – 8:30pm	Board Meeting	Bundoora Homestead Art Centre
Wednesday 12 June 2019	6:30pm – 8:30pm	Board Meeting	Bundoora Homestead Art Centre
2019	TBC	Board Workshop	TBC