

# APPLICATION FOR DOMESTIC ANIMAL BUSINESS REGISTRATION

10 April 2024 - 9 April 2025

274 Gower Street, Preston  
PO Box 91, Preston, Vic 3072  
T 8470 8888 F 8470 8877  
E [mailbox@darebin.vic.gov.au](mailto:mailbox@darebin.vic.gov.au)  
[darebin.vic.gov.au](http://darebin.vic.gov.au)



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## APPLICATION INFORMATION

A permit is required for businesses who keep animals on their premises (such as pet shops, animal shelters, breeders, animal boarding or training businesses). Domestic Animal Business' must also comply with the Victorian Code of Conduct.

Please see over for further information on the classification of a Domestic Animal Business under the Domestic Animals Act 1994.

For further information please visit [www.darebin.vic.gov.au/pets](http://www.darebin.vic.gov.au/pets)

**Please complete all sections of this application form and return together with the fee payable to the City of Darebin.**

## BUSINESS DETAILS

First Name:

Last Name:

Business Trading Name:

ABN:

Address:

Suburb:

Postcode:

Postal Address (if different from above):

Suburb:

Postcode:

Phone:

After hours phone:

Mobile:

Email:

## BUSINESS TYPE

Type of business:

Pet shop

Animal shelter

Breeding and/or rearing

Training

Boarding

Type of boarding (if applicable):

Overnight

Day Care

Home

Type of animals:

Cats

Dogs

Various (please specify)

Other (please specify)

Number of animals:

## DECLARATION

I the undersigned, hereby apply to register until 9 April 20245 under the provisions of the business described. I am aware of and will ensure that our business is conducted in accordance with the Domestic Animals Act 1994 and its Regulations and relevant Codes of Practice.

I have completed all details on the form and declare that all information I have provided is true and correct.

Signature:

Name:

Date:

The signing officer must state his/her position of authority in the case of a corporate or unincorporated body of persons, (e.g. Company or Partnership).

Position:

## APPLICATION FEE

### Fee Payable

\$275.00 (non-refundable)

OFFICE USE ONLY

Short Code: RC 400

## METHODS OF PAYMENT

### IN PERSON

To pay with cash, cheque, money order, credit card or Eftpos present this completed form at a Customer Service Centre listed below:

- 274 Gower Street, Preston
- 23 Edwardes Street, Reservoir
- 32-38 Separation Street, Northcote

### MAIL

Mail your completed form with cheque or money order to:

Animal Management  
City of Darebin  
PO Box 91  
Preston VIC 3072

Please do not send cash in the mail.

### Domestic Animals Act

All domestic animal businesses are required to register their premises under the Domestic Animals Act 1994, failure to do so is an offence under section 45 of this Act. Domestic Animal Business means:

- (a) an animal shelter, Council pound or pet shop; or
- (b) an enterprise that is run for profit which carries out all or any of the following activities—
  - (i) the breeding of dogs or cats, where—
    - (A) the enterprise has more than 3 fertile female animals of either or both species; or
    - (B) the enterprise has less than 3 fertile female animals but the owner is not a member of an applicable organisation; or
  - (ii) the rearing, training or boarding of dogs or cats

### Privacy Statement

Council collects the personal information on this form so that it may register your premises in accordance with Domestic Animals Act 1994. This personal information is used by Council and may be disclosed to the Government Departments in connection with the administration and enforcement of the above mentioned Act, but will not be disclosed to anyone else unless required to by law. Access and correction of this personal information can be made via the Animal Management Unit on (03) 8470 8888.



**National Relay Service**  
TTY dial 133 677 or Speak & Listen  
1300 555 727 or [relayservice.gov.au](http://relayservice.gov.au),  
then enter 03 8470 8888



**Speak Your Language**  
8470 8470

[www.darebin.vic.gov.au/pets](http://www.darebin.vic.gov.au/pets)  
[www.facebook.com/darebinlostanimals](http://www.facebook.com/darebinlostanimals)



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