

# APPLICATION FOR ANIMAL PERMIT

1 July 2024 – 30 June 2025

274 Gower Street, Preston  
PO Box 91, Preston, Vic 3072  
T 8470 8888 F 8470 8877  
E mailbox@darebin.vic.gov.au  
darebin.vic.gov.au



the place  
to live

## APPLICATION INFORMATION

As part of the Animal Management Strategy Part 2.2 (Local Law No. 1/2015), there are restrictions on the number of animals you can keep on your premises. An Animal Permit is required if you wish to keep:

- More than 2 cats\*
- More than 2 dogs\*
- More than 5 poultry (*excluding roosters*)
- More than 5 mice, rats, ferrets, guinea pigs, rabbits, hamsters
- More than 10 birds (*incl. budgerigars, canaries, finches and pigeons*)

For further information please visit [www.darebin.vic.gov.au/pets](http://www.darebin.vic.gov.au/pets)

**Please complete all sections of this application form and return together with the fee payable to the City of Darebin.**

Please note that all the details must be filled out in order for the permit to be issued.

*\*Cats and dogs must also be individually registered with the City of Darebin*

## OWNER DETAILS

First Name:

Last Name:

Residential Address:

Suburb:

Postcode:

Postal Address (if different from above):

Suburb:

Postcode:

Home phone:

Work phone:

Mobile:

Email:

## LICENCE DETAILS

Are you intending to breed these animals?

Yes

No

Do you have a permit or registration? (If yes, please tick which applies)

Yes

No

Member of a Registered Club

Flora and Fauna Guarantee Act 1988

Wildlife Act 1975

Impound of Livestock Act 1994

Livestock Disease Control Act 1994

Other (please specify below)

## ANIMAL DETAILS

For **dogs and cats** please list each animal on a separate line and complete all sections in the table below.

For **all other animals** only the animal breed and number of animals need to be completed.

*If the number of animals exceeds the space provided below, please attach the details of any additional animals to this form.*

Animal Registration Tag No	Animal Breed	Animal Name	Gender	Age	No. of animals

## DECLARATION

I the undersigned, hereby apply for an Animal Permit until 30 June 2025 under the provisions of City of Darebin's Local Law. I understand Council may or may not issue a permit with or without conditions and may cancel a permit at anytime. I have completed all details on the form and declare that all information I have provided is true and correct.

Signature:

Name:

Date:

## METHODS OF PAYMENT

### IN PERSON

To pay with cash, cheque, money order, credit card or EFTPOS present this completed form at a Customer Service Centre listed below:

- 274 Gower Street, Preston
- 23 Edwardes Street, Reservoir
- 32-38 Separation Street, Northcote

### MAIL

City of Darebin  
PO Box 91  
Preston VIC 3072

### EMAIL

Email your completed application to: [mailbox@darebin.vic.gov.au](mailto:mailbox@darebin.vic.gov.au)  
and you will be invoiced the application fee.

## APPLICATION FEE

### Fee Payable

\$60.00 (non-refundable)

## NEIGHBOUR'S CONSENT

Applicants must seek approval from neighbours before being assessed. Please contact your adjoining neighbours and other people who may be affected and obtain their consent below. Council may seek to confirm this consent with your neighbours. The approval process involves an Animal Control Officer inspecting your property to ensure compliance.

### Neighbour 1

First Name:

Last Name:

Address:

Phone:

Do you give your consent?

Yes

No

Signature:

### Neighbour 2

First Name:

Last Name:

Address:

Phone:

Do you give your consent?

Yes

No

Signature:

### Neighbour 3

First Name:

Last Name:

Address:

Phone:

Do you give your consent?

Yes

No

Signature:

### Neighbour 4

First Name:

Last Name:

Address:

Phone:

Do you give your consent?

Yes

No

Signature:

## PRIVACY STATEMENT

Darebin City Council (“Council”) collects, holds and manages personal information under the Privacy and Data Protection Act 2014 (Vic) (“PDP Act”).

The personal information you provide on this application is being collected by the City Safety & Compliance Department for the purpose of assessing your eligibility for a permit issue under the City of Darebin General Local Law 2015. We may also need to contact you from time to time for directly related purposes.

The Council enter personal details into Council’s internal databases and systems such as the Customer Request Management and Records Management Systems, when processing the forms.

Instances where we may share this personal information include:

- When we are legally required to, for instance to the Police, Courts or Fines Victoria.
- To Council’s agents, such as lawyers.
- With Council Staff, including our language aide staff an interpreter, for action on your lodged enquiry.

You are required to provide this information to apply for a permit under the City of Darebin General Local Law 2015. If you choose not to complete the form in full, Council will be unable to process your application.

You can access the Council’s privacy policy by emailing [privacy.officer@darebin.vic.gov.au](mailto:privacy.officer@darebin.vic.gov.au) or from our customer centre. For further information on privacy matters please call Council’s Privacy Officer on 8470 8888 or email to [privacy.officer@darebin.vic.gov.au](mailto:privacy.officer@darebin.vic.gov.au).

If you would like to gain access to your personal information, you can contact Council’s Freedom of Information officer on 8470 8888 or email to [foi@darebin.vic.gov.au](mailto:foi@darebin.vic.gov.au).

